

## **PRESIDENTS' COUNCIL**

Minutes

November 1, 2016

### **MEMBERS PRESENT:**

President Joanne Truesdell  
Vice President David Plotkin  
FTF President Nora Brodnicki  
Admin/Conf. Rep Jarett Gilbert  
PTF President Leslie Ormandy  
PIO Lori Hall  
Recorder Denice Bailey

Vice President Jim Huckestein  
Vice President Alissa Mahar  
ASG President Jairo Rodriguez  
HR Dean Patricia Anderson Wieck  
Classified President Enrique Farrera  
College Council Dean Sue Goff

Prior to starting on the agenda topics, Joanne reviewed the commitments and metrics for the meeting.  
Commitments:

- Patricia will check on the PTF email group. Leslie received a list of names, but no email addresses. Patricia said Leslie should be able to build her PTF group from the list of names. Leslie said there were no instructions with the list of names and did not know what she was supposed to do. Enrique offered to help Leslie with this. Consider this item complete.
- David has met once with his civility group.
- The group discussed the emergency notification issues. Lori said no classroom receives emergency communication. Jarett said there was no audio for the earthquake notification at Harmony. Lori has just discovered that the audio for Singlewire is not working. Lori said we are looking at new emergency communication systems. Joanne said we need to set up a system for folks to report notification failures immediately after the notification. Patricia said emergency notification for people with disabilities is a pressing need right now. There was discussion about putting safety information on the syllabus. Jairo said a simple document about procedures could be handed out to students and that would be helpful. There was discussion about why certain strategies are happening in the order that they are happening. Certain pieces have to be in place before other pieces can happen. Lori estimated we are 80% complete. We have had to make new maps for every floor on every building. Nora asked Lori to notify her and Leslie when the flip document on safety is available, so they can inform faculty. Leslie asked Lori to send her the I Love You Guys video.

### Metrics:

Joanne asked for observations or questions on the metrics. Jarett asked why there was a big drop between 2015 and 2014 in first year term persistence. David will check. Jim said as economy improves, prospective students have the choice between a job and school. Many choose a job.

Nora commented that across the state, FTE is mostly down. Ours is up. BAG will be looking at state funding and FTE at the November 29 meeting. Some of the drop in FTE at other colleges is due to universities taking over some of the advance college credit classes.

Jarett asked about the success rate being the same for the 3 years. Jim said we have not made many changes, so we are getting the same result. David said changes we have made recently will show up in a few years. Assessment work may influence the outcomes here as well.

## **BOARD ROOM CONFIGURATION**

At the College Council meeting on October 21, a suggestion was made to stream College Council meetings so staff at other locations could participate or at least view. Another suggestion was to move or increase the size of the screen for better visibility. This was brought to PC in Sue's written report at the November 1 PC meeting, where it was determined that it should be an agenda item at this meeting.

Joanne asked if PC wants to explore this, and if so, it can be put into the budget development process. The experiment with streaming board meetings a few years ago was not successful.

- David suggested it might be easier to move College Council to a different room.
- Jarett said changing the screen orientation or projector lumens would be beneficial and fairly easy. Joanne said those type of suggestions can go directly to IT.
- Sue said they are changing the College Council packet to be similar to the Board agenda packet.
- Jim said Chemeketa streams all presidential messages and about 75% watch at their desk. Check with them on what equipment they are using. He also suggested using Harmony West for meetings when it is complete.
- Patricia said streaming would only help those who want to watch. Maybe a different room set-up for the meeting attendees.

Sue and Jarett will pursue this with the encouragement of Presidents' Council.

## **SAFETY AND CIVILITY ON CAMPUS**

Joanne said Leslie brought up a classroom concern at a recent meeting. In light of the recent presidential election, what can we do to help facilitate a safe environment? She asked Jairo what students are saying/feeling. He said students are still fearful of where the nation is heading, but not of other students. Fearful of a possible repeal of the Dream Act.

Joanne reminded the group that if students are behaving outside of their usual norm, contact BIT for student behavior and Campus Safety for serious issues.

Leslie mentioned copies of *The Print* have been destroyed, thrown away, or vandalized on campus. This is still ongoing. David is planning on sending a message regarding *The Print* out to association presidents, and asking them to distribute to their groups. There are a number of messages that we want to get out this week and we are trying to use some different avenues for them. He shared some of the ideas he will be including in the message. We are not interested in pursuing charges against anyone involved in vandalism of *The Print*.

Joanne said if interfering with the constitutional right to freedom of the press continues to happen, it could lead to prosecution outside of the college. Those actions are unconstitutional and illegal.

David has put a group together and is thinking of holding some kind of event, possibly in January, on civility. This won't be a one-time event, but will be an ongoing conversation on how to process feelings, how to disagree with each other, and how to disagree with students. Joanne suggested classified and admin/confidential be invited as well as faculty.

Nora reported that international students and ESL students need to know that we are a safe place. Some students have not come to class since the elections. Joanne suggested working with groups such as Todos Juntos. Jarett said Northwest Family Services is another helpful group.

We do not ask students for proof of citizenship. Federal aid has other requirements that we have no control over. Grants and other programs such as Oregon Promise may have requirements, again, that we have no control over. We want to make sure that students know that no one on staff is going to ask them for any proof of citizenship. How do we communicate that without raising the ire of those who want us to be checking for citizenship? Patricia said Oregon Dept of Ed has a list of translators. Joanne said if we have any dual language students in public relations studies, it would be a good fit. Jairo said two officers in ASG can translate.

Leslie asked if there are plans to make Moodle orientation in Spanish. Joanne said that would be a good idea for ABE/ESL students. Not sure if there are plans for that. David will look into. David will also check to see if our Moodle site is ADA compliant. Everything needs to have closed captioning.

Joanne announced Interim Campus Safety Director Wendy Babst starts on December 5 and will work through at least June 30. She was on the task force for our incident command structure and on our interview committee. She has a good sense of who we are as an organization and what we need to do to be safe.

#### **OTHER**

ASG – Jairo reported this weekend he will go to Rogue Community College in Grants Pass to chair his final OCCSA meeting. The ASG holiday party is scheduled for December 8 in the Community Center, and he invited everyone to come over after All Staff recognition. Elaina is the new international liaison. The blood drive was a success.

FTF – Nora reported we are nearing the end of the term and winter break.

PTF – Leslie is working with HR to resolve pay issues. Hoping to finish bargaining to have to the Board in December. The next meeting is on the 16<sup>th</sup>.

Classified – Enrique said classified appreciation was a success. Prizes were awarded to lots of people, including him. He has a meeting with the ACLU on concerns of people of color. A lot of members have requested information on how they can be helpful in this environment. Enrique will be sending a message to Ben Cannon to request a message be sent out statewide on the current situation. Joanne asked if Enrique knew anyone who lives in Canby who might be a good candidate for an upcoming Board of Education vacancy, and to send that information to Denice. Jarett suggested Eric Johnson.

Admin/Confidential - Jarett has been working with Carla, the ASG community & wellness officer, on a service that admin/confidentials could participate in. They are doing a pilot on holiday baskets for students in need. There will be 20-25 baskets this year. In the week leading up to the ASG holiday party, we will collect items and then distribute the baskets at the party. Nora said other associations are willing to step up and help with contributions and assembling the baskets. Jarett said this project is ASG driven.

College Council – Sue reported College Council had a short agenda at the last meeting. There is a meeting today with College Council Recharge.

Adjourn 5:03 p.m.